

CITY MUNICIPAL COUNCIL, HARIHAR UNDER
SECTION 4. 1)(B) OF RIGHT TO INFORMATION ACT

1	Particulars of organization, functions and duties of Public Authority	<p>The Municipal Council of Harihara consists of 31 Councilors elected from the 31 Wards, Five Councilors are nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President Here now Deputy Commissioner of Davanagere District is Acting President. There is no Vice-President. The Commissioner appointed by the Govt. is the executive head of the Council. The Municipality has Commissioner/ A.E.E./Environment Engineer/Engineers/Health Inspectors/Manager /Accounts Superintendent /FDA/SDA/Bill Collectors and Pourakarmikas.</p> <p>The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, street lighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum up gradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,</p>
2	Powers and duties of the Officers	<p>(i) The Municipal Commissioner as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.</p> <p>(ii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.</p> <p>(iii) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.</p> <p>(iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.</p> <p>(v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.</p> <p>(vi) He can entered into a contract on behalf of the council.</p> <p>(vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.</p> <p>(viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,</p> <p>(ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.</p>

		<p>(x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.</p> <p>(xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-</p> <p>(xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-</p> <p>(xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.</p>
3	The procedure followed in the Decision making process, including channels of supervision and	<p>The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required</p> <p>accountability: to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members at least 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality</p>
4	The Norms set for the discharge of functions of the Municipality	The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under..
5	Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function	<p>i) The Karnataka Municipal Taxation Rules 1966,</p> <p>ii) Karnataka Municipalities (Election of Councilors) Rules,</p> <p>iii) The Karnataka Municipalities (President and Vice president) Elections Rules.</p> <p>iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986</p> <p>v) The Karnataka Municipalities (Accounts) Rules</p> <p>vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966</p> <p>vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.</p> <p>viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.</p> <p>ix) The Karnataka Municipalities (Procedure and Conduct of Business)</p>

		<p>Rules 1977.</p> <p>x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004</p> <p>xi) The Karnataka Municipalities (Conditions of Service) Rules 1987</p> <p>xii) The Karnataka Municipalities Accounts Rules 1965.</p> <p>xiii) Bye-laws to regulate buildings.</p> <p>xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes.</p> <p>xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.</p> <p>xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.</p> <p>xvii) Records of Births and Deaths of persons within the Municipalities.</p> <p>xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,</p>	
6	A statement of the categories of documents that are held by the Municipality or under its control	<p>a) Municipal Assessment Register containing the property details and assessment</p> <p>b) Cash Book Register indicating all receipts and expenditure</p> <p>c) Copies of the sanctioned plan of buildings</p> <p>d) Birth and Death Registers.</p> <p>e) Register of the proceedings of the Municipal Council</p> <p>f) Register containing Assets of the Municipality</p> <p>g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.</p>	<p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Maintained</p> <p>Not done</p>
7	The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof;	<p>The programmes and policies of the municipality are formulated by members of the municipality who are non other than public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary</p>	

8	<p>A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public;</p>	<p>A Standing Committee consisting of 11 No. of Councilors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on 19/04/2006. The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005</p>	<p>Council meeting proceedings book is made available to public on request under R.1.Act.2005</p>
9	<p>A directory of its officers and employees</p>	<p>Name & Designation Telephone No. N. Renuka, KMAS., Municipal Commissioner, 08192-244266 K.H. Chandrashekarappa, Assistant Executive Engineer 08192-244266 B. Mohan Revenue Officer M.N. Dalavai Assistant Engineer 08192-244266 Jagadish, Environmental Engineer. Anupama, Electric Engineer, M.K. Kalal, Lakshmi Narayan Office Manager, 08192-244266 S. Siddappa Account Superident, 08192-244266 D.K. Krishna Ju. Health Inspector S.R. Manjappa FGRI Prabhakar FGRI Mohammad Khasim FDA B. Manjunatha FDA Shivayogi Kulenur SDA C.K. Suresha SDA Manjunatha SDA M. Gurunath SDA Nagaraj SDA</p>	

		Chandrakumar S, SDA K. Basvaraja SDA Gayathri SDA Nagamani SDA Basavathappa Bill Collector T. Annappa Bill Collector S.S. Basvaraj Bill Collector Smt. Nageena Jan Bill Collector U. Ramesha Bill Collector P. Prabhu Bill Collector S.N. Kiran Kumar Bill Collector K.S. Girija Asst. Teacher Smt. Elizaibeth Asst. Teacher B. Maheshwarappa Fitter A.H. Neelappa Depedar K. Hanumathappa Depedar Parasappa Depedar D. Basavaraj Depedar																																																				
10	The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations;	The remuneration of the officers and officials is furnished below :- Sl.No. Name and Designation Gross Amount paid (Rs) Sri/Smt																																																				
ಕಛೇರಿ ಸಿಬ್ಬಂದಿ																																																						
	<table border="1"> <thead> <tr> <th>ಕ್ರಮ ಸಂ</th> <th>ನೌಕರರ ಹೆಸರು ಶ್ರೀಮತಿ/ಶ್ರೀಯುತರು</th> <th>ಪದನಾಮ</th> <th>Gross payment</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>ಎನ್. ರೇಣುಕ, ಕೆ.ಎಂ.ಎ.ಎಸ್.</td> <td>ಪೌರಾಯುಕ್ತರು ಶ್ರೇಣಿ-1</td> <td>22,674</td> </tr> <tr> <td>2</td> <td>ಕೆ. ಎಚ್. ಚಂದ್ರಶೇಖರ್</td> <td>ಎ.ಇ.ಇ.</td> <td>14,937</td> </tr> <tr> <td>3</td> <td>ಲಕ್ಷ್ಮೀನಾರಾಯಣ</td> <td>ಕ.ವ್ಯ.</td> <td>13,239</td> </tr> <tr> <td>4</td> <td>ಮಂ: ಖಾಸಿಂ</td> <td>ಪ್ರ ದ.ಸ</td> <td>12,951</td> </tr> <tr> <td>5</td> <td>ಹೆಚ್.ಜೆ.ವೀರಪ್ಪ</td> <td>ಪ್ರ ದ.ಸ</td> <td>10,702</td> </tr> <tr> <td>6</td> <td>ಬಿ.ಮಂಜುನಾಥ</td> <td>ಪ್ರ ದ.ಸ</td> <td>8,547</td> </tr> <tr> <td>7</td> <td>ಮಂಜುನಾಥ</td> <td>ದ್ವಿ.ದ.ಸ</td> <td>7,015</td> </tr> <tr> <td>8</td> <td>ಸುರೇಶ್.ಸಿ.ಕೆ</td> <td>ದ್ವಿ.ದ.ಸ</td> <td>7,206</td> </tr> <tr> <td>9</td> <td>ಎಂ.ಗುರುನಾಥ</td> <td>ದ್ವಿ.ದ.ಸ</td> <td>7,015</td> </tr> <tr> <td>10</td> <td>ಪಿ.ನಾಗರಾಜ</td> <td>ದ್ವಿ.ದ.ಸ</td> <td>6,202</td> </tr> <tr> <td>11</td> <td>ಕೆ.ಬಸವರಾಜ</td> <td>ದ್ವಿ.ದ.ಸ</td> <td>7,972</td> </tr> <tr> <td>12</td> <td>ಬಿ.ಎ.ಚಂದ್ರಕುಮಾರ್ ಶೆಟ್ಟಿ</td> <td>ದ್ವಿ.ದ.ಸ</td> <td>7,206</td> </tr> </tbody> </table>	ಕ್ರಮ ಸಂ	ನೌಕರರ ಹೆಸರು ಶ್ರೀಮತಿ/ಶ್ರೀಯುತರು	ಪದನಾಮ	Gross payment	1	ಎನ್. ರೇಣುಕ, ಕೆ.ಎಂ.ಎ.ಎಸ್.	ಪೌರಾಯುಕ್ತರು ಶ್ರೇಣಿ-1	22,674	2	ಕೆ. ಎಚ್. ಚಂದ್ರಶೇಖರ್	ಎ.ಇ.ಇ.	14,937	3	ಲಕ್ಷ್ಮೀನಾರಾಯಣ	ಕ.ವ್ಯ.	13,239	4	ಮಂ: ಖಾಸಿಂ	ಪ್ರ ದ.ಸ	12,951	5	ಹೆಚ್.ಜೆ.ವೀರಪ್ಪ	ಪ್ರ ದ.ಸ	10,702	6	ಬಿ.ಮಂಜುನಾಥ	ಪ್ರ ದ.ಸ	8,547	7	ಮಂಜುನಾಥ	ದ್ವಿ.ದ.ಸ	7,015	8	ಸುರೇಶ್.ಸಿ.ಕೆ	ದ್ವಿ.ದ.ಸ	7,206	9	ಎಂ.ಗುರುನಾಥ	ದ್ವಿ.ದ.ಸ	7,015	10	ಪಿ.ನಾಗರಾಜ	ದ್ವಿ.ದ.ಸ	6,202	11	ಕೆ.ಬಸವರಾಜ	ದ್ವಿ.ದ.ಸ	7,972	12	ಬಿ.ಎ.ಚಂದ್ರಕುಮಾರ್ ಶೆಟ್ಟಿ	ದ್ವಿ.ದ.ಸ	7,206	
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		13	ಹೆಚ್.ಎಸ್.ಗಾಯತ್ರಿ	ದ್ವಿ.ದ.ಸ	6,823
		14	ಹೆಚ್.ನಾಗರಾಜ	ಕ.ಜ	8,365
		15	ಷಂಶುದ್ದೀನ್	ಕ.ಜ	6,833
		16	ಸೌಭಾಗ್ಯ	ಕ.ಜ	5,780
		17	ಹೆಚ್.ಮಲ್ಲೇಶ್	ಕ.ಜ	6,642
		18	ಡಿ.ಗುತ್ಯಪ್ಪ	ಕ.ಜ	5,054
		19	ಕೆ.ಆಂಜನೇಯ	ಕ.ಜ	4,963
		20	ಮಹ್ಯದ್ ತಾಯರ್	ಆ.ಜ	8,355
					140,870
ಲೆಕ್ಕಪತ್ರ ಶಾಖೆ					
		ಕ್ರಮ ಸಂ	ನೌಕರರ ಹೆಸರು ಶ್ರೀಮತಿ/ಶ್ರೀಯುತರು	ಪದನಾಮ	Gross payment
		1	ಸಿ. ಸಿದ್ದಪ್ಪ	ಲೆ.ಅ	11,228
		2	ಜಯನಾಯ್ಕ	ಲೆಕ್ಕಿಗ	7,972
					19,200
ಎಸ್ ಜೆ ಎಸ್ ಆರ್ ವೈ					
		ಕ್ರಮ ಸಂ	ನೌಕರರ ಹೆಸರು ಶ್ರೀಮತಿ/ಶ್ರೀಯುತರು	ಪದನಾಮ	Gross payment
		1	ಎನ್.ದಿನಕರ	ಸ.ಸಂ	5,770
		2	ಹೆಚ್.ಎಲ್.ನಾಗಮಣಿ	ದ್ವಿ.ದ.ಸ	8,164
					13934
ಶಿಶುವಿಹಾರ ಸಿಬ್ಬಂದಿ					
		ಕ್ರಮ ಸಂ	ನೌಕರರ ಹೆಸರು ಶ್ರೀಮತಿ/ಶ್ರೀಯುತರು	ಪದನಾಮ	Gross payment
		1	ಕೆ.ಎಸ್.ಗಿರಿಜಾ	ಸಹಾ ಶಿಕ್ಷಕಿ	11,515
		2	ಎಲಿಜಾಬೆತ್	ಸಹಾ ಶಿಕ್ಷಕಿ	8,355
		3	ಶಾಂತಮ್ಮ	ಕ.ಜ	7,781
					27,651
11	The budget allocated to each of its agency,	Budget Planwise	Proposed Expdr for 2006-07 (Rs.InLakhs)	Disbursement 2005-06 (Rs. In Lakhs)	

	indicating the particulars of all plans, proposed expenditures and reports on disbursements made;	<table border="0"> <tr> <td>i) General administraton & storage fee</td> <td>25.05</td> <td>25.57</td> </tr> <tr> <td>ii) Public Safety</td> <td>22.25</td> <td>10.18</td> </tr> <tr> <td>iii) Public health & Benefits</td> <td>285.03</td> <td>206.39</td> </tr> <tr> <td>iv) Work done by P.W.D.</td> <td>-----</td> <td>-----</td> </tr> <tr> <td>v) Work done by Municipality</td> <td>189.05</td> <td>110.00</td> </tr> <tr> <td>vi) Department of public Education</td> <td>2.05</td> <td>2.05</td> </tr> <tr> <td>vii) Grants & Contributions</td> <td>548.04</td> <td>231.96</td> </tr> <tr> <td>viii) Others</td> <td>111.27</td> <td>99.16</td> </tr> <tr> <td>Total</td> <td>182.74</td> <td>685.76</td> </tr> </table>	i) General administraton & storage fee	25.05	25.57	ii) Public Safety	22.25	10.18	iii) Public health & Benefits	285.03	206.39	iv) Work done by P.W.D.	-----	-----	v) Work done by Municipality	189.05	110.00	vi) Department of public Education	2.05	2.05	vii) Grants & Contributions	548.04	231.96	viii) Others	111.27	99.16	Total	182.74	685.76
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12	The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;	<p>Subsidy Progrms Amt alloted Beneficiaries 18 % Action plan yet to be approved by municipal council for 2006-07. SJSRY</p> <table border="0"> <thead> <tr> <th><u>Subsidy Progrms</u></th> <th><u>Amt alloted</u></th> <th><u>Beneficiaries</u></th> </tr> </thead> <tbody> <tr> <td colspan="3"><u>Under SJSRY SCHEME</u></td> </tr> <tr> <td>i)Micro Enterprises (ME)</td> <td>56,315</td> <td>4</td> </tr> <tr> <td>ii) DWACUA</td> <td>96,296</td> <td>-</td> </tr> </tbody> </table>	<u>Subsidy Progrms</u>	<u>Amt alloted</u>	<u>Beneficiaries</u>	<u>Under SJSRY SCHEME</u>			i)Micro Enterprises (ME)	56,315	4	ii) DWACUA	96,296	-															
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13	Particulars of recipients of concessions, permits or authorizations granted by Municipality	Name of the details of concessions/ recipient Permits granted by Municipality - NIL-																											
14	Details in respect of the information, available to or held by it, reduced in an electronic form;	Reduced information in an electronic form is available in the following areas:- i)PGR Module and through Harihar city website.																											
15	The particulars of facilities available to citizens for	The Municipality has the following facilities to help the citizens for obtaining information. i) 24 Hours Help line is functioning in the Office. ii) All head of the section one notified as Assistant Informative																											

	obtaining information, including the working hours of a library or reading room, if maintained for public use;	officer(Office Manager), Municipal Commissioner as Informative Officer and PD DUDC as Appellate authority.
16	The names, designations and other particulars of the Public Information Officers;	Name and Design Telephone No. Of the PRO/APRO & Appellate Authority 1. N. Renuka,. PRO, Municipal Commissioner 08192-244266 . 2. Lakshmi Naryana APRO, Office Manager, 08192-244266. 3. Pandurangan, Project Director, DUDC Davanagere. 08192-251168
17	Such other information as may be prescribed	

Sd/-
Municipal Commissioner,
CMC, Harihar